

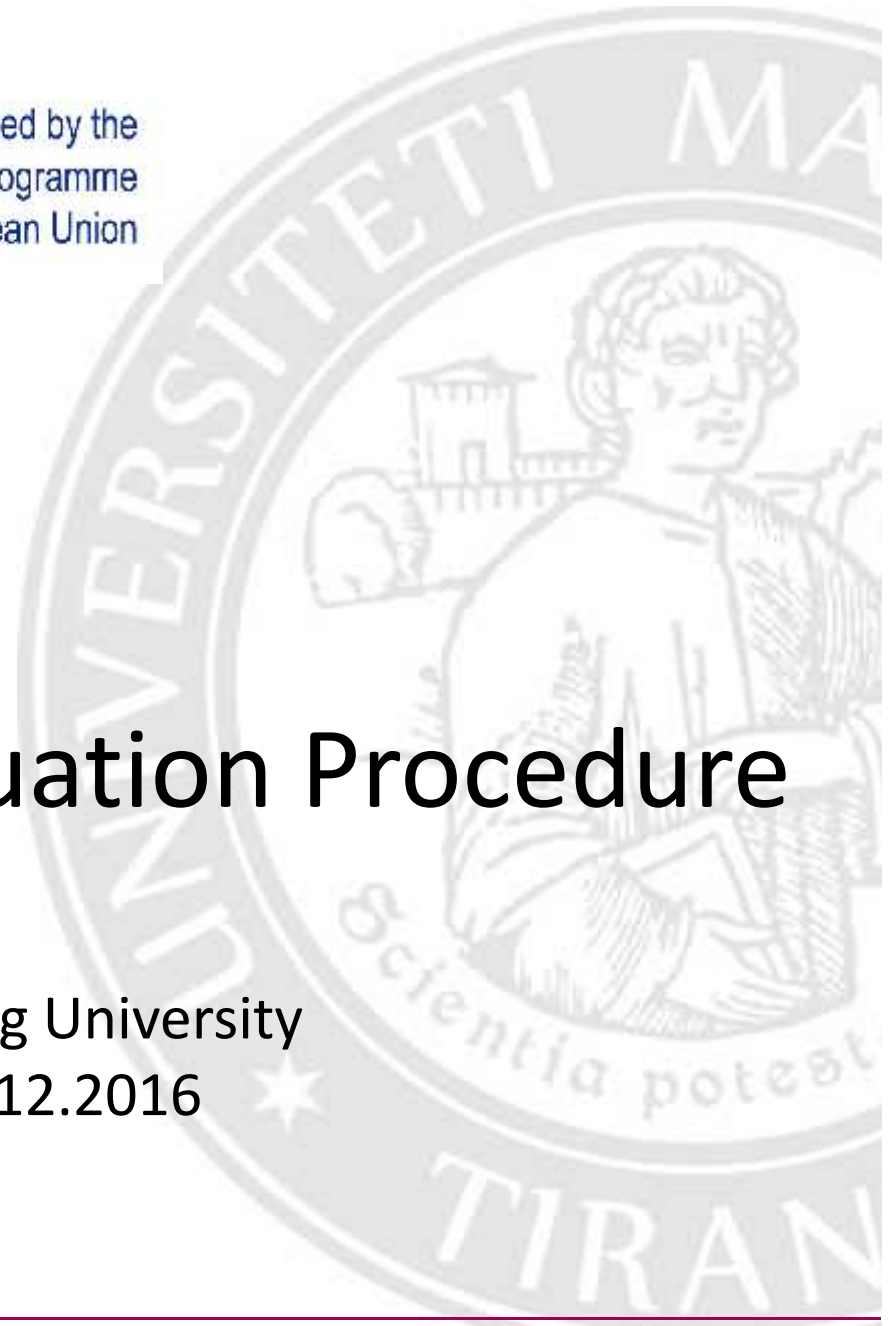
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Research Evaluation Procedure

Salzburg University
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Research Evaluation Procedure

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Research Legal Documents

- **Statute** (*article 36 letter e; article 50 letter d; article 53; article 69*);
- **Academic Regulation** (*article 4 letter 13; article 10 letter 4*);
- **Academic Regulation of the Faculty** (*article 6 letter d, article 11 letter ç*);
- **Internal Department Regulation** (*article 6 letter b*);

MBU Statute

- **Article 36 letter e:**
- The Senate is a collegial decision-making and advisory body. He considers the most important teaching and research problems, as well as other tasks set forth in this statute:
 - *evaluates the teaching and research activity of academic staff of the institution.*
- **Article 50 letter d:**
- The Department:
 - *organizes research and publishing work of academic staff of the department.*

MBU Statute

- **Article 53:**

- Part of MBU are institutes and research and development centers, which carry out research-scientific and development activities, as well as participate in the implementation of study programs of the second and third cycle.
- Research and development centers can be set up and operate near the faculties. Centers field of research are aligned with the interests of departments of the faculty.

MBU Statute

- **Article 69**
- Academic staff and teaching-research assistant staff are required to meet the teaching and / or scientific quota according to the definitions in the employment contract. Teaching quota is expressed in classes in the auditorium. Learning quota is determined depending on the status of employees, his duty and training.
- The rest of the time the employee is obliged to pay attention to his preparation, training, scientific research and publication of his work and performance. The salary level of academic and teaching-research assistant staff is directly related to scientific training and work results.

Academic Regulation of HEI MBU

- **Article 4, letter 13:**
- Rector is the highest governing authority of MBU. Rector is appointed by the Board of the institution and has the following duties and powers:
 - *Performs periodic analysis of research and educational work at UMB, presents them to academic structures and guides the implementation of reached conclusions.*
- **Article 10, letter 4:**
- The Department is led by the Head of Department . Duties and powers of the Head of Department are:
 - *Conducts periodic analysis of teaching and research work of the Department and proposes and adopts measures to further improve it*

Academic Regulation of Faculty

- **Article 6, letter d:**
- Deanery's duties are:
 - *To initiate and promote innovative activity regarding the applications of scientific research main unit's personnel.*

- **Article 11, letter ç:**
- The Department has the following duties:
 - *Announces areas of specialization, research and training provided under the auspices of the Department*

Internal Department Regulation

- **Article 6, letter b:**
- Drafting research annual plans and submitting them for Department's approval.
- Preparing and overseeing the realisation of application and research projects.
- Building relations with other research groups both within and outside the Department, Faculty or UMB, either nationally or internationally.
- Building relations with the private entrepreneurs with a view of finding solutions for problems in production, processing, management, promotion, etc.

Internal Department Regulation

- **Article 6, letter b:**
- Organising the publication of the results of the research carried out by the group, or its members and fostering scientific publications both on a national level and international level.
- Making efforts to secure financing for various projects, by drafting competitive and qualitative research projects.
- Engaging students in research activities and motivating them to pursue their scientific interests.
- Organising and managing research activities aiming at the realisation of the second-degree studies for their respective students.

Research Basic Unit

- Departments are institution's core units, whose work relies on scientific research;
- Departments set their research priorities through institutes (AIPA, BIRD, IEB);
- Departments discuss on the opportunities, ideas, strengths and weaknesses, collaborations in and outside the country, ways how to improve scientific research, etc

Research Evaluation Bodies

1. **Head of the Department** (*Article 10 letter 4 of the Academic Regulation of the Institution*);
2. **Rector** (*Article 4 letter 13 of the Academic Regulation of the Institution*);
3. **Senate** (Article 36 letter 3 of the Academic Regulation of the Institution).

Research Dissemination

- Scientific research priorities are applied every year by UMB.
- The research is carried out in two particular ways:
 - a) Individual Research and publication;
 - b) Cooperation and team work

A) Individual Research and Publication

- The individual research conducted by the lecturer, who is obliged to take part and present a paper in at least one scientific conference in UMB, or to publish a scientific article in a renowned journal, per year.
- The research workload of the academic personnel is balanced with their teaching workload
 - *(Job Contract and MBU Annual Research Report)*

A) Individual Research and Publication

- Publication of the article in national and international journals with impact factor as well as in the Institutional Journal *“Geopolitics”*



B) Cooperation and Team Work

- In the way of cooperation between the lecturer and the student, during the supervision of:
 - course assignments,
 - professional practicum,
 - master and bachelor thesis.

B) Cooperation and Team Work

- In the way of team work carried out within the institutes (*AIPA; BIRD; IEB*);
- Institutes are scientific research centers, basically of an application nature;
- Institutes conceive ideas of an applicative nature, and pursue research according to their specific fields, which frequently receive donor financement.

Research Assessment

- UMB pursues a policy for the evaluation of scientific research through commissions and committees presiding over scientific activities and scientific publications, and scrupulously reviewing abstracts and articles published therein;
- The institution has a system of on-line information on the personnel research activities, on staff publications, and every year, departments compile the list of their scientific activities and publications.

Research Outcome

- UMB makes efforts to publicize its scientific research results and findings through scientific activities (forums, conferences, workshops) as well as through on-line portals;
- The participation in the Erasmus projects, as well as in other projects undertaken by the institutes represents a good way of promoting the culture of scientific research.

Research Outcome

- Student findings delivered during the sessions of their Bachelor and Master theses defence are another good opportunity to publicize research results.
- Members of the academic and research personnel have published textbooks that have become part of program curricula and are available at the UMB libraries.

Research Outcome

- Increased number of publications year by year;
- Increased number of students enrolled from year to year;
- Excellent evaluation from the British Agency conducted on October 2016;
- Increased number of projects financed by donors.



Thank you!