

MINUTES

of the Project Management Board and Project Quality Board

15th February, 2017

“Strategic Support on Strengthening the Quality Assurance Structures at the Private Higher Education Institutions in Albania”

Project number: 561510-EPP-1-2015-1-AT-EPPKA2-CBHE-JP

I. List of Participants

1. Peter Eckl, University Paris Lodron Salzburg
2. Agostino Massa, Università Degli studi di Genova
3. Mariana Mocanu University, Politehnica of Buchares
4. Erona Leka, University Marin Barleti
5. Edlira Late, University of New York in Tirana
6. Brikena Kazazi, University of New York in Tirana
7. Lutjona Lula, European University of Tirana
8. Islam Jusufi, Epoka University
9. Niuton Mulleti, Epoka University
10. Manjola Hoxha, Polis University
11. Luljeta Aliu, WUS Kosova
12. Arrita Gola, WUS Kosova

II. Minutes of the meeting

Roundtable discussion:

- 1 representative of each institution to be invited.
- 1 student of each PHEI to be invited – Due to the interest of the students to establish a National Union, **To initiate topic: National Students Union**
- Invite regional partners, especially from the Accreditation Agencies
- The accreditation agency to be invited in the first day.
- Someone from the Ministry to be invited as a speaker.
- Topic of the roundtable: Challenges and perspectives of PHEI in Albania
- Suggested topics from UNYT: **First day:** Policy makers, **Second day:** Technical Challenges
- Topic: From accreditation to Quality Assurance. Challenges from the accreditation agency



- Topic: Data and statistics collection: How to collect data?; What are the important data to collect?; How do IT office/system assist?

Equipment purchase:

- Launch a second tender with no specification (with no firm/company specification)

Preparation of the intermediate report

- A template table will be sent to the institutions to be filled with expenditures and to be returned by March 16
- List of the documents developed as a result of the workshop
- Provide information of the internal dissemination events [Documentation: agenda, list of participants, minutes, links of the disseminated information (news)]

Training in Genova:

- Training to be held after 10 July in University of Genova. Agostino will suit the dates.

Other topics:

- Suggestion from Epoka University: If there is money remaining, to consider to design a software for data collection, that could be given to beneficiary PHEI.
 - Maybe find any university that could give/donate the software designed for the data collection.
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